# Lamar MBA program Application Instructions for US residents

*Applications are due two weeks before first class date of each semester.*

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| **Step 1: Pre Application** | ✓ Connect with Lamar MBA program through either:  
  - Email or phone  
  - Meeting with MBA director  
  - Attending Lamar MBA Open House | ✓ Take the GMAT and submit your scores to Lamar University. *Pre-MBA and certificate students exempt* |
| **Step 2: Application** | ✓ Complete an admissions application online through the [Apply Texas](#) system.                                                              | ✓ Provide official transcripts from each college or university attended.  
  ✓ Complete MBA Application Essays                                                                 |
| **Step 3: After Application** | ✓ Monitor Email  
  ✓ Monitor Admission Status | ✓ Reply to any emails requesting further information                                              |
| **Step 4: After Admission** | ✓ Accept Offer  
  ✓ [Contact MBA office](#) to set up an advising appointment                                             | ✓                                                                                                  |

*Pre-MBA students are not required to take the GMAT for admission through the Pre-MBA pathway. After the 6 hours of the MBA course work Pre-MBA students will then have to submit GMAT scores. Also Certificate students are not required to take the GMAT for admission through the Certificate pathway. After the 12 hours of the Certificate course work students will then have to submit GMAT scores to continue with their MBA.

**Find out more about the GMAT:**

For more Information on the GMAT, visit our website at, [GMAT information](#). Also visit the [official GMAT website](#).

**How to monitor your Admission Status:**

After application materials have been received, the Office of Admissions will send the applicant an e-mail with a student identification number and a notice of any missing materials. This ID number, along with the applicant's birthdate, can be used to [Check Admission Status](#) online.